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Cultural Affairs Distinguished Lecture Series

Cultural Affairs Committee

8-29-2007

Abby Seixas Booksigning

University Bookstore

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CULTURAL AFFAIRS/DISTINGUISHED LECTURE SERIES

GRANT APPLICATION

PROVIDE 12 (TWELVE) COPIES, INCLUDING THE ORIGINAL.
PLEASE PLACE A COPY OF THIS COVER SHEET ON TOP OF EACH COPY

I. Applicant/Organization:

II. a. Responsible Organization Officer: Melanie Brooks

b. Title: Publications Coordinator

c. Campus Address (include EMail and Telephone): Melanie.brooks@umit.maine.edu ext. 5-5409

III. Summary of program requiring funding (title; featured artist(s); speaker(s); scheduled date (s):

Boston-based psychotherapist and author, Abby Seixas, will be coming to UMaine to speak and sign copies of her book "Finding the Deep River Within: A Woman's Guide to Recovering Balance and Meaning in Everyday Life." Her book provides core practices to aid women in achieving "the art of slowing down" and this will be the topic of her hour-long workshop.

The University Bookstore is partnering with the Employee Assistance Program, the Counseling Center and Women in the Curriculum to bring Abby up to Orono for this worthwhile event on October 18th, 2007. Abby will speak from noon – 1 pm and sign copies of her book afterwards.

This event will take place in the Coe Room in the Memorial Union.

\$600

IV. Budget Proposal Form must be attached.

Funding for current application is contingent upon submission of reports for any previous grant awards, including final budget and attendance figures.

Signature of responsible organization officer/date: Melanie Brooks

SIGNATURE

DATE

8/29/07

SEND COMPLETED APPLICATION TO: CULTURAL AFFAIRS/DISTINGUISHED LECTURE SERIES COMMITTEE
C/O PRESIDENT'S OFFICE
200 ALUMNI HALL, CAMPUS

8/1/06

Cultural Affairs/Distinguished Lecture Series Fund

Budget Proposal Form

Applicant/Organization: University Bookstore
 Responsible Officer: Melanie Brooks
 Event Title: Abby Seixas talk and book signing
 Event Date: October 18, 2007

Total Program Budget: \$1,232

Amount Committed by Applicant Organization: \$282

Total Amount Requested from Other Funding Sources: \$

Please List Sources & Amounts below:

Employee Assistance Program \$100

Counseling Center (Doug Johnson) \$150

Women in the Curriculum (Mazie Hough) \$100

Amount Requested from CA/DLS Committee: \$600*

Revenues, if any, expected (fees, ticket sales): 0

Budget Breakdown of Expenses and funds to be used:	CADLS	Other
Honoraria/Services (explain below)	\$ _____	\$ _____

Travel	\$ _____	\$100
Gas to travel from Boston		

Lodging/Meals	\$ _____	\$200
Advertising	\$ _____	\$160
Printing	\$ _____	\$22
Supplies and Materials	\$ _____	\$ _____
Other (must specify below)	\$600	\$150
Abby charges a fee for events		
Catering		

Total Expenses from CA/DLS funds: \$600*

Total Expenses from other funds: \$632

(These two totals should equal the "Total Program Budget" listed above)

*These amounts should be identical and should not exceed 50% of the total program/event budget. Please note that CA/DLS funds may not be used for receptions and do not normally fund UM employee wages. If an award is granted based on this proposal, reimbursement of expenses will not exceed the total CA/DLS request and will be limited to the types of expenditures outlined above.